

Job Title: Human Resources (HR) Manager

Location: 3824 N Abram Rd Palmview Tx 78574

Job Type: Full-Time

Salary: \$18.00 - \$25.00 Hourly/Weekly

Shift: M-F 8:am – 5:00pm

About Us:

IHC Suspension is an aftermarket suspension company that manufactures lowering kits for domestic pickup trucks. We manufacture, sell, and distribute all IHC products in Palmview Tx. We pride ourselves on delivering exceptional service and high-quality products to our customers. Join our team and contribute to a fast-paced, collaborative environment where your efforts make a difference

Job Overview:

We are seeking a dynamic and experienced HR Manager to join our team. The HR Manager will be responsible for overseeing all aspects of human resources practices and processes. This role requires a proactive individual who can support our company's growth by implementing HR strategies that align with our business goals.

Key Responsibilities:

- Develop and implement HR strategies and initiatives aligned with the overall business strategy.
- Bridge management and employee relations by addressing demands, grievances, or other issues.
- Oversee the recruitment and hiring process to attract top talent.
- Support current and future business needs through development, engagement, motivation, and preservation of human capital.
- Develop and monitor overall HR strategies, systems, tactics, and procedures across the organization.
- Nurture a positive working environment and strong company culture.
- Ensure legal compliance throughout human resource management.
- Oversee and manage a performance appraisal system that drives high performance.
- Assess training needs and develop training programs to enhance employee skills.
- Maintain employee records and ensure compliance with labor laws.

Qualifications and Skills:

- Bachelor's degree in human resources, Business Administration, or a related field.
- Proven experience as an HR Manager or other HR leadership roles.
- Knowledge of HR systems, databases, and labor legislation.
- Experience in recruitment, training, and employee development.
- Excellent interpersonal and communication skills.
- Strong leadership skills and ability to drive a positive workplace culture.
- Proficiency in HR software and Microsoft Office Suite.

Preferred Qualifications:

- Master's degree in human resources or related field.
- HR certification.
- Experience in Manufacturing

Why Join Us?

- Competitive pay
- Vacation time
- Opportunities for growth and advancement.
- Friendly and supportive work environment.
- Paid holidays
- Travel opportunities to top industry trade shows
- Network with industry leaders and innovators

How to Apply:

Interested candidates, please submit your resume and a brief cover letter to careers@ihcsuspension.com or apply online at www.ihcsuspension.com/careers/

IHC Suspension is an equal-opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees

