

Job Title: Material Handler/Helper

Location: 3824 Abram Rd, Mission, TX 78572

Job Type: Full-Time

Pay: \$10.00 - \$12.00 Hourly/Weekly pay

Shift: M-Thurs 7:30am – 6:30pm

About Us:

IHC Suspension is an aftermarket suspension company that manufactures lowering kits for domestic pickup trucks. We manufacture, sell, and distribute all IHC products in Palmview Tx. We pride ourselves on delivering exceptional service and high-quality products to our customers. Join our team and contribute to a fast-paced, collaborative environment where your efforts make a difference.

Job Summary:

We are seeking a proactive and reliable **Machine Operator Assistant / Material Handler** to support our machine operators and ensure smooth operations in the production process. This role involves assisting in the setup, operation, and maintenance of machines, as well as handling materials and removing parts from machines. The ideal candidate will have a strong work ethic, attention to detail, and a commitment to safety and efficiency.

Key Responsibilities:

- **Assist Machine Operators:** Support machine operators in the setup, operation, and maintenance of machines, including loading and unloading materials.
- **Material Handling:** Safely handle and transport materials to and from the production area, ensuring that necessary supplies are available for the operators.
- **Remove Parts from Machines:** Help remove completed parts from machines once production cycles are finished, ensuring proper storage and labeling.
- **Monitor Operations:** Observe machines for potential issues or abnormalities and report any problems to the machine operator or supervisor.
- **Maintain Cleanliness:** Ensure that workstations, machines, and surrounding areas are kept clean and organized to maintain a safe and efficient work environment.
- **Assist with Inspections:** Assist in the inspection of parts for quality control purposes and ensure parts meet the required specifications.
- **Inventory Support:** Help with inventory management by tracking materials used and ensuring that stock levels are adequate.
- **Follow Safety Protocols:** Adhere to safety standards and company policies to maintain a safe work environment for yourself and others.

Requirements & Qualifications:

- High school diploma or equivalent
- Previous experience in a manufacturing or production environment is preferred but not required.

- Ability to stand for extended periods and lift up to 50 lbs as needed.
- Strong attention to detail and ability to follow instructions.
- Good communication skills and ability to work effectively with a team.
- Basic understanding of machine operation and maintenance is a plus.

Why Join Us?

- Competitive pay
- Vacation time
- Opportunities for growth and advancement.
- Friendly and supportive work environment.
- Paid holidays
- Travel opportunities to top industry trade shows

How to Apply:

Interested candidates, please submit your resume and a brief cover letter to careers@ihcsuspension.com or apply online at www.ihcsuspension.com/careers/

IHC Suspension is an equal-opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees

